

NC Planned Giving Career Center

The NC Planned Giving Council provides the Career Center service as a service to the community and as a benefit of membership. It is not intended to be an endorsement or recommendation for any job candidates. www.ncpgc.org

Elon University

Assistant Director of Major Gifts – 01/23/2012

Elon University is currently seeking an Assistant Director of Major Gifts. The Assistant Director will report to the Executive Director of Major and Planned Giving and will be responsible for identifying and developing relationships with Elon's constituencies with the goal of soliciting them for annual, major and planned gifts. He/she will join a team of professionals on the major and planned giving team.

Bachelor's degree required with three to five years of related experience. Successful candidate will have the ability to establish and maintain relationships with individuals, and willingness to travel extensively. Position will remain open until filled.

Please call Brian Baker at (336) 278-7453 with any questions. Send a cover letter, resume and list of three references electronically to employment@elon.edu or mail to Office of Human Resources, 2070 Campus Box, Elon, NC 27244. Elon University is an equal employment opportunity employer committed to a diverse faculty, staff and student body and welcomes applicants from underrepresented groups.